

REPUBLIC OF THE PHILIPPINES
PROVINCE OF PAMPANGA
MUNICIPALITY OF BACOLOR
OFFICE OF THE SANGGUNIANG BAYAN

Fax & Tel. No.: (045) 901-0619

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF BACOLOR, HELD ON AUGUST 28, 2019 AT MAX'S RESTAURANT, VILLA DEL SOL, CITY OF SAN FERNANDO, PAMPANGA.

PRESENT:

Hon. Wilfredo H. Balingit
Hon. Ron Earvin E. Dungca
Hon. Emily Batac-Valerio
Hon. Lucky Ferdinand V. Labung
Hon. Joel D. Samia
Hon. Ariel C. Sta. Cruz
Hon. Ener C. Lampa
Hon. Nilo M. Caballa
Hon. Voltaire J. San Pedro
Hon. Jo Derek P. Hizon
Hon. Danilo D. Danganan

Presiding Officer/Municipal Vice-Mayor
Sangguniang Bayan Member/Pro Tempore
Sangguniang Bayan Member
Sangguniang Bayan Member
Sangguniang Bayan Member
Sangguniang Bayan Member
Sangguniang Bayan Member
Sangguniang Bayan Member
Sangguniang Bayan Member
LnB President/Ex Officio Member
PPSK President/Ex Officio Member

ABSENT:

None.

Resolution No. 86, S-2019

A RESOLUTION AUTHORIZING HON. EDUARDO G. DATU, MUNICIPAL MAYOR FOR AND IN BEHALF OF THE MUNICIPALITY OF BACOLOR, TO ENTER INTO A RICE SALES MEMORANDUM OF AGREEMENT (MOA) WITH THE NATIONAL FOOD AUTHORITY (NFA) TO PURCHASE RICE ON A CASH AND CREDIT BASIS

WHEREAS, the Local Chief Executive, Hon. Eduardo G. Datu in his letter request dated July 30, 2019 requested the passage of the aforementioned resolution;

WHEREAS, the Local Government Unit of Bacolor with its aim to immediately request NFA rice in preparation for any eventuality, especially in rainy season and in order to provide immediate assistance to its constituents in times of calamities and disaster and in case of rice shortage;

WHEREAS, the following are the obligations of the parties, to wit:

The Obligations of the NFA:

1. The Marketing Operation Section (MOS) in the field offices, shall evaluate the request and verify/check the documents presented based on the purposes specified under item II.1 and 2 of the General Provisions of the MOA
2. The NFA designated/concerned Warehouse Supervisor shall issue rice only to authorized representative of the LGU and upon presentation by the LGU of the following:
 - a. For cash sales – Official Receipt (OR) and Authority to Issue (AI)
 - b. For credit sales – AI
3. Shall issue billing statement to LGU for rice purchase on credit within five (5) calendar days reckoned from the date of last withdrawal as indicated in the Warehouse Stock Issue (WSI)
4. For credit sales,, shall ensure that payment are made within fifteen (15) calendar days reckoned from the date of LGU's acknowledgement of the NFA Billing Statement.
5. The Warehouse Supervisor shall monitor the date/s of withdrawal thru the Warehouse Stock Issue (WSI) and shall withhold issuances pending the payment of storage fees, if any.
6. A Collection Committee shall be created to ensure/monitor that payment are regularly complied based on Agreement.

The Obligations of the Local Government Unit of Bacolor:

1. Shall upon signing of the MOA submit to the concerned NFA Provincial Office (NFA PO) a listing of their representatives who are authorized to transact with the NFA, together with their pictures and



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- specimen signatures. No other persons, except those included in the list, shall be allowed to withdraw the rice stocks and sign pertinent NFA documents in behalf of the LGUs. The list, however, may be amended through a written notice from the Governor/Mayor to be submitted to the NFA PO prior to withdrawal.
2. Shall purchase rice on credit for relief distribution operations, upon declaration of the affected area as under a state of calamity and submission of the following documents:
 - a. A formal written request from the Municipal Mayor specifying that rice is for relief distribution operations, under a state of calamity, and indicating therein the quantity of rice to be purchased;
 - b. An approved Ordinance or Resolution of the Sangguniang Bayan authorizing the LGY through its Municipal Mayor to purchase rice on credit from the NFA under the Rice Sales Program and specifying the fund source (i.e Local Disaster Risk Reduction and Management Fund, Special Development Fund, Emergency Fund or other funds appropriated for such obligation). The resolution among others, shall contain the following:
 - b.1. That the rice is for relief distribution operations in the area under a state of calamity as declared;
 - b.2. The date of payment which shall be within fifteen (15) calendar days from the date of LGU's acknowledgement of the NFA billing statement; and
 - b.3. The quantity of rice to be purchased.
 - c. Purchase Order (PO) indicating the quantity of rice to be purchased signed by the Provincial Governor/Municipal Mayor and with Certification of Funds availability by the Municipal Treasurer/Accountant as to the available Special Development Fund or any other fund appropriated for the rice sales program.
 3. The LGU undertakes to withdraw all stocks within seven (7) working days from the date indicated in the Official Receipt (OR) for cash sales/date of issuance of Authority to Issue (AI) for loan/credit sales, signed by the concerned Provincial Manager.

For Cash Sales:

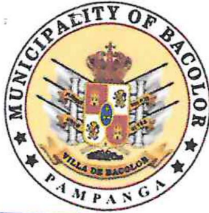
Withdrawal of stocks by the LGU shall commence not later than the first working day after the issuance of OR. Stock purchases of 500 bags and below shall be withdrawn in one (1) day. For purchases above 500 bags, withdrawal shall be at least 500 bags per day per LGU and shall have done in successive working days until all stock purchases have been withdrawn.

Unwithdrawn rice after the prescribed withdrawal period shall be charged a storage fee based on the volume, number of days stockpiled and the latest approved prevailing rate in the area.

For Credit Sales:

The entire quantity indicated in the AI or a portion thereof that remains unwithdrawn at designated NFA warehouse after the prescribed seven (7) working days withdrawal period shall be deemed cancelled.

4. Shall pay for the rice stocks issued on credit within fifteen (15) calendar days from the date of LGU's acknowledgement of the NFA billing statement. Unpaid bills after the fifteen (15) calendar days required payment period shall be charged one percent (1%) interest per month and two percent (2%) penalty per month based on amount due and shall mean temporary suspension or rice purchase on credit until account is fully paid.
5. For Cash Sales, the following payment scheme shall be applied:
 - a. The LGU shall pay to the NFA Cashier of the concerned province in the form of Government Check (through voucher system). A Temporary Receipt shall be issued by the NFA Cashier in exchange of the Government Check. Official Receipt (OR) shall be issued upon clearing of the Government Check or
 - b. The LGU may opt to deposit payment to NFA Account thru the Auto Debit Arrangement (ADA) if available in the NFA Provincial Office. After confirming that the payment has been deposited



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in the NFA Account, the NFA Cashier off the concerned province shall issue an Official Receipt (OR). The LGU shall present the OR to the Marketing Operations Section (MOS) for preparation of AI.

RESOLVED AS IT IS HEREBY RESOLVED, to authorize Hon. Eduardo G. Datu, Municipal Mayor to enter into a Rice Sales Memorandum of Agreement (MOA) with the National Food Authority (NFA) to purchase rice on a cash and credit basis.


RESOLVED FINALLY, that a copy of this resolution be furnished to Hon. Eduardo G. Datu, Municipal Mayor and National Food Authority (NFA) for their ready reference.

APPROVED.

I HEREBY CERTIFY, to the correctness of the foregoing resolution.


VICENTA PAGCU-PINEDA
Secretary to the Sanggunian

ATTESTED:


HON. WILFREDO H. BALINGIT
Presiding Officer/Municipal Vice Mayor